

STAFF MEETING AGENDA
LANCASTER COUNTY BOARD OF COMMISSIONERS
THURSDAY, DECEMBER 6, 2001 - 8:15 A.M.
COUNTY-CITY BUILDING - CONFERENCE ROOM 113

AGENDA ITEM

- 1** **APPROVAL OF STAFF MEETING MINUTES OF THURSDAY, NOVEMBER 29, 2001**

- 2** **ADDITIONS TO AGENDA**

- 3** **8:15 am** **COMMISSIONERS MEETING REPORTS - See Item No. 14**

- 4** **8:30 am** **MEMORANDUM OF UNDERSTANDING REGARDING CRISIS CENTER - Dean Settle, Community Mental Health Center Director**

- 5** **9:00 am** **INSURANCE REQUIREMENTS FOR CONSULTING CONTRACTS - Kent Sprague, UNICO; Sue Eckley, Worker's Compensation & Risk Manager; Kathy Smith, Purchasing; Dave Johnson, Deputy County Attorney**

- 6** **9:30 am** **HUMAN SERVICES DIRECTOR JOB DUTIES - Kit Boesch, Human Services Director**

- 7** **10:00 am** **CITY-COUNTY WEB SITE - Diane Gonzales, Citizen Information Center (CIC) Director; LaKesia Jones, CIC**

- 8** **10:30 am** **AGRICULTURAL SOCIETY FINANCING - Mike Thew, Chief Deputy County Attorney**

- 9** **10:45 am** **FINANCIAL SERVICES AGREEMENT WITH WELLS FARGO - Mike Thew, Chief Deputy County Attorney**

- 10** **ACTION ITEMS**
 - a. Microcomputer Request C#2001-343 for \$1,624.96 from the Microcomputer Fund for Compaq Pentium IV, 17' Monitor and Software for County Attorney
 - b. Microcomputer Request C#2001-405 for \$4,593.83 from the Microcomputer Fund for 2 Compaq Pentium IV, 1 Scanner, 2 Modems and Software for Veteran Services
 - c. Certification of Officers to be Elected in 2002

- 11** **CONSENT ITEMS**
- a. Vacation Request from Kerry Eagan for December 7-10, 2001
 - b. Microcomputer Request C#2001-404 for \$1,283.67 from the County Engineer's Budget for Compaq Pentium IV, 19" Monitor and Software
 - c. Memo re: Professional Development Luncheon for Support and Para-Professional Staff
- 12** **ADMINISTRATIVE OFFICER REPORT**
- 13** **PENDING**
- 14** **DISCUSSION OF BOARD MEMBER MEETINGS**
- a. **Ecological Advisory Committee** - Heier
 - b. **Saltwater Tiger Beetle Committee** - Workman
 - c. **NACO Board Meeting** -Workman
- 15** **SCHEDULE OF BOARD MEMBER MEETINGS**
- a. **Parks & Recreation Advisory Board** - Thursday, December 6, 2001 at 4:00 p.m., at Gere Library, 56th & Normal - Campbell
 - b. **Joint Budget Committee** - Friday, December 7, 2001 at 8:15 a.m., at the County-City Building, Mayor's Conference Room - Campbell, Stevens
 - c. **Public Building Commission** - Tuesday, December 11, 2001 at 10:00 a.m., at the County-City Building, Room 113 - Campbell, Hudkins
 - d. **Air Pollution Advisory Board** - Tuesday, December 11, 2001 at 3:00 p.m., at 3140 "N" Street - Hudkins
 - e. **Board of Health** - Tuesday, December 11, 2001 at 6:30 p.m., at 3119 "O" Street - Hudkins
 - f. **County Management Team** - Thursday, December 13, 2001 at 7:30 a.m., at the County-City Building, Room 113 - All Commissioners
- 16** **INVITATIONS TO BOARD MEMBERS**
- a. **D.A.R.E. Graduations** - Friday, December 14, 2001 at 7:00 p.m., at Villa Marie School, 7205 N. 112th Street; Tuesday, December 18, 2001 at 7:00 p.m., at Waverly Hamlow Elementary School
- 17** **CORRESPONDENCE TO THE COUNTY BOARD**
- 18** **CORRESPONDENCE FROM THE COUNTY BOARD**
- 19** **PUBLIC RELATIONS**
- 20** **AGENDA ITEMS FOR COUNTY BOARD MEETING OF DECEMBER 11, 2001**
- 21** **EMERGENCY ITEMS AND OTHER BUSINESS**